



The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1	Name of the Institution	Government Sant Guru Ghasidas Post Graduate College, Kurud						
1.2	Address Line 1	Sanjay Nagar						
	City/Town	Kurud, District Dhamtari						
	State	Chhattisgarh						
	Pin Code	4	9	3	6	6	3	
	Institution e-mail address	pgcollegekurud@gmail.com						
	Contact Nos.	07705 223375						
	Name of the Head of the Institution:	Mrs. Saraswati Ghritlehare (Incharge)						
	Tel. No. with STD Code:	07705 223375						
	Mobile:	94242 19687						
	Name of the IQAC Co-ordinator:	Dr. Omji Gupta (From 29-05-2014)						
	Mobile:	9827400622						
	IQAC e-mail address:	pgcollegekurud@gmail.com principal-gckurud.cg@gov.in						
1.3	NAAC Track ID (For ex. MHC0GN 18879)	CHCOGN13400						
1.4	NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)							
	No.	328			Date	3 1 0 3 2 0 0 7		
1.5	Website address:	http://www.govtcollegekurud.in						



Web-link of the AQAR: <http://www.govtcollegekurud.in/images/AQAR%202013-14.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C ⁺⁺	668	31 March 2007	5 Years
2	2 nd Cycle	—	—	—	—

1.7 Date of Establishment of IQAC : DD/MM/YYYY

2	9	0	5	2	0	1	4
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1.8 AQAR for the year (for example 2010-11) 2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i.	AQAR	AQAR 2011-12	(DD/MM/YYYY)	30/03/2017
ii.	AQAR	AQAR 2012-13	(DD/MM/YYYY)	30/03/2017

1.10 Institutional Status

University / College	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.11 Type of Faculty/Programme



Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input checked="" type="checkbox"/>
		TEI(Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>
Others (Specify)		<input type="text" value="Nil"/>							

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

UGC-COP Programmes

Any other (*Specify*)

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni



- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others
- 2.12 Has IQAC received any funding from UGC during the year? Yes No
- If yes, mention the amount
- 2.13 Seminars and Conferences (only quality related)
- i. No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
- | | | | | | |
|------------|---|-------------------|---|----------|---|
| Total Nos. | <input type="text" value="0"/> | International | <input checked="" type="checkbox" value="x"/> | National | <input checked="" type="checkbox" value="x"/> |
| State | <input checked="" type="checkbox" value="x"/> | Institution Level | <input checked="" type="checkbox" value="x"/> | | |
- ii. Themes
- 2.14 Significant Activities and contributions made by IQAC
-

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Under Mukhyamantri Kaushal Vikas Yojna (MMKVY) and Skill Development Initiative (SDI) the institute propose to start 'Soft-skill Training', 'Computer Assistant using Tally' and 'Banking and Account' programs.	The institute started two courses viz. Computer Assistant using Tally under MMKVY and Soft Skills under SDI. No. of Beneficiaries: Computer Assistant using Tally 182 Soft Skills 134



To prepare and send proposal for organizing the National level seminar in the institute.	The IQAC has prepared the proposal for national seminar on "Graduate Employability" in the college and put up the proposal before <i>Jan Bhagidari Samiti</i> (JBS), and JBS sanctioned the amount of 50,000/- for the same.
To start Physical Education Teacher Training Course - Bachelor of Physical Education (1 Year) (B.P.Ed.) Approved by NCTE	Course of B.P.Ed. started and total 50 seats were full.
To prepare and send proposal for starting the new course of MA English and P.G.D.C.A. to Chhattisgarh Higher Education Department (CGHED)	The Department of English prepared the Proposal for starting M.A. English alongwith the P.G.D.C.A. course and has sent to CGHED
Implementation of the process of Yearly Academic Performance of individual teaching faculty as per UGC.	Conducted institutional workshop for faculty members by IQAC and faculty members prepared the same and submitted to CGHED
Training program for NAAC Reaccreditation	One Day training program conducted on 22 May 2014 by Eminent NAAC member Dr. Geeta Tiwari, Retired P.G. Principal CGHED.
Development of IQAC Cell	As per guidelines College constitutes its' IQAC Cell on 29 May 2014
To Develop Institutional Development Plan (IDP)	The College prepared the IDP to present before RUSA state cell through Leading College, Dhamtari

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Provide the details of the action taken

Management:	Not Applicable
Syndicate (in our case – The Staff Council (SC) and The <i>Jan Bhagidari Samiti</i> (JBS):	The AQAR is routinely placed before College Staff Council and <i>Jan Bhagidari Samiti</i> . The Director of the IQAC presented the activities of the IQAC before the honourable Staff Council and <i>Jan Bhagidari Samiti</i> . All the recommendations given by the members of the SC and JBS were noted down and were implemented.
Any other body:	None
Next year preparation for the Semester pattern teaching learning and examination conduction as per the rules by Pt. Ravishankar Shukla University, Raipur	



Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	08	NIL	NIL	NIL
UG	04	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	12	NIL	NIL	NIL
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 i. Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

ii. Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	00
Annual	04

1.3 Feedback from stakeholders (*On all aspects*)*

Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil Revision and updation of syllabi is the sole work of Pt. Ravishankar Shukla University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, Department of Physical Education with B.P.Ed. (One Year)



Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Principal	Librarian	Sports Officer	Asst. Professors	Associate Professors	Professors	Others
16	0	1	1	14	0	0	0

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

As on 31st May 2014

Faculty Position	R	V	Total
Asst. Professors	14	12	26
Librarian	1	0	1
Sports Officer	1	0	1
Associate Professors	0	0	0
Professors	0	7	7
Principal	0	1	1
Others	0	0	0
Grand Total	16	20	36

2.4 No. of Guest faculty,

11

Visiting faculty

00

and Temporary faculty

09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	2	0	0
Presented papers	0	1	0
Resource Persons	0	1	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Viewing and Discussion of Documentaries and Movies by Physical Education Department

Seminar and group discussion methods are promoted in Physics, Mathematics and Physical Education Departments.

Conducted study tours for giving the pupils first-hand experience in Physical Education Department.

Conducted Fitness Test Sessions in nearby schools to give first-hand experience to students Physical Education Department as well as it promotes the awareness for Physical Education and Sports among PETs and students of concerned schools.



2.7 Total No. of actual teaching days during this academic year

Month	2013							2014				Total WD	
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	UG	PG
Working Days	12	27	23	25	23	21	23	24	23	26	22	201	226

UG = Under Graduate, PG = Post Graduate, WD = Working Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination / Evaluation is not falling in college Jurisdiction. It has been done by Pt. Ravishankar Shukla University, Raipur

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01 (Board of Studies - Physical Education Member)

2.10 Average percentage of attendance of students

Approx. 80 percent

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. 1 st	251	Nil	6	89	36	52.19
B.A. 2 nd	171	Nil	0	23	41	37.43
B.A. 3 rd	139	Nil	0	92	5	69.78
B.Sc. 1 st	181	Nil	16	93	3	61.88
B.S.C. 2 nd	102	Nil	14	63	0	75.49
B.S.C. 3 rd	97	Nil	11	71	0	84.54
B.Com. 1 st	123	Nil	0	36	25	41.48%
B.Com. 2 nd	34	Nil	1	5	6	35.29%
B.Com. 3 rd	27	Nil	1	18	4	85.19%
MA Prev- History	10	Nil	1	8	0	90
MA Final- History	6	Nil	2	4	0	100
MA Prev- Hindi	20	Nil	8	11	0	95
MA Final- Hindi	33	Nil	8	25	0	100
MA Prev- Geography	29	Nil	3	4	0	24.14
MA Final- Geography	23	Nil	10	11	0	91.3
M.Com.- Prev	14	Nil	3	9	1	92.86%
M.Com.- Final	19	Nil	3	15	0	94.74%
M.Sc. I Sem- PHYSICS	18	Nil	4	12	0	88.89
M.Sc. II Sem- PHYSICS	18	Nil	3	10	0	72.22
M.Sc. III Sem- PHYSICS	16	Nil	2	3	0	31.25
M.Sc. IV Sem- PHYSICS	14	Nil	2	0	0	14.29



M.Sc. I Sem- CHEMISTRY	19	Nil	0	9	0	47.37
M.Sc. II Sem- CHEMISTRY	19	Nil	1	3	0	21.05
M.Sc. III Sem- CHEMISTRY	15	Nil	3	7	0	66.67
M.Sc. IV Sem- CHEMISTRY	15	Nil	1	4	0	33.33
M.Sc. Prev- Zoology	26	Nil	15	0	0	57.69
M.Sc. Final- Zoology	26	Nil	10	14	0	92.31
M.Sc. PREV- BOTANY	3	Nil	1	1	1	100
M.Sc. FINAL- BOTANY	6	Nil	2	2	0	66.67
MA- III Sem History	2	Nil	0	1	0	50
B.P.Ed.	50	7	34	0	0	82

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- All the faculty members are asked to enter the day to day activities in the “Academic / Teachers Diary” and the same is monitored.
- Evaluation of teaching-learning process was done by the HoDs through Class Unit tests and test examination
- Course coverage is monitored.
- Audits are done to see all the activities are done on time by the Principal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Head Clerk (UDC)	1	0	—	—
Asst. Grade - 2 (LDC)	1	0	—	—
Data Entry Operator	1	0	—	1
Asst. Grade - 3 (LDC)	1	1	—	—



Peon	2	0	—	3
Watchman	1	0	—	—
Book Lifter	0	0	—	1
Sweeper	0	0	—	—
Store Keeper	0	0	—	—
Waterman	0	0	—	—
Cycle Stand Watchman	0	0	—	1
Technical Staff				
Laboratory Technician	6	0	—	—
Laboratory Attendant	3	1	—	—

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Nil

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	₹0.00	₹0.00	₹0.00	₹0.00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	₹0.00	₹0.00	₹0.00	₹0.00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	4	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS



3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	NIL	₹0.00	₹0.00
Minor Projects	0	NIL	₹0.00	₹0.00
Interdisciplinary Projects	0	NIL	₹0.00	₹0.00
Industry sponsored	0	NIL	₹0.00	₹0.00
Projects sponsored by the University/ College	0	NIL	₹0.00	₹0.00
Students research projects (other than compulsory by the University)	0	NIL	₹0.00	₹0.00
Any other(Specify)	0	NIL	₹0.00	₹0.00
Total	0	NIL	₹0.00	₹0.00

3.7 No. of books published i. With ISBN No. Chapters in Edited Books

ii. Without ISBN No.

3.8 No. of University Departments receiving funds from - Not Applicable

UGC-SAP CAS DST-FIST DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year



3.15 Total budget for research for current year in lakhs :

Source	Amount in ₹ / Lakhs
From Funding agency	₹0.00
From Management of University/College	₹0.00
Total	₹0.00

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides

0

and students registered under them

×

3.19 No. of Ph.D. awarded by faculty from the Institution

×

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 00 State level 00 National level 00 International level 00

3.22 No. of students Participated in NCC events:

University level 20 State level 19 National level 10 International level 00

3.23 No. of awards won in NSS:

University level 0 State level 0 National level 0 International level 0



3.24 No. of awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum NCC NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Blood Test, Blood Donation, Tree plantation Drive and Anti Addiction Drive conducted by the NCC, NSS and Youth Red Cross of College.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 Acres	Nil	Nil	15 Acres
Class rooms	17	Nil	Nil	17
Laboratories	07	Nil	Nil	07
Seminar Halls	Nil	Nil	Nil	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

No



4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16181	1457228	452	93959	16633	1551188
Reference Books	5236	981691	0	0	5236	981691
e-Books	0	0	0	0	0	0
Journals	7	31100	0	0	7	31100
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0
Grand Total	21424	2470019	452	93959	21876	2563979

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Browsing Centres	Computer Centres	Office	Departments	Others	Internet	LCD Projectors	Plasma / LED TV
Existing	7	0	0	0	3	4	0	2MBPS	2	1
Added	13	10	0	0	0	3	0	0	0	0
Total	20	10	0	0	3	7	0	0	2	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

i. ICT	₹0.00
ii. Campus Infrastructure and facilities	₹0.00
iii. Equipments	₹0.00
iv. Others	₹0.00
Total	₹0.00



Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Nil

5.2 Efforts made by the institution for tracking the progression

The college continuously tracks the progression of students of various UG to PG through IQAC and Staff Council.

The college through annual academic audits gather information about students profile and examines enrolment statistics and highlights the demand ratio for each academic programs offered by the college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others	Total
1277	314	00	00	1591

(b) No. of students outside the state

07

(c) No. of international students

00

(d) Gender percentage

Male		Female		Total
No.	%	No.	%	
753	47.3	838	52.7	1591

(e)

Last Year 2012-2013						This Year 2013-2014					
General	SC	ST	OBC	PWD	Total	General	SC	ST	OBC	PWD	Total
45	158	140	1072	00	1415	63	167	175	1186	00	1591

Demand Ratio 1.87

Dropout Percent 8.36

Pass Percent 61.87

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Interested students who are seeking for guidance for competitive examinations coming to the faculties and as per the need faculties are guiding for various exams. Mainly for exams conducted by Vyasayik Pariksha Mandal, Chhattisgarh and Chhattisgarh Public Service Commission Exams. But, There is no set mechanism for this purpose. As institute is already facing the scarcity of faculties for regular academic classes.

No. of students beneficiaries

00



5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="0"/>

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events Sports

State/ University level National level International level

No. of medals /awards won by students in cultural events

State/ University level National level International level



5.10 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	427	15,65,935Rs.
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs:	State/ University level	<input checked="" type="checkbox"/>	National level	<input checked="" type="checkbox"/>	International level	<input checked="" type="checkbox"/>
Exhibition:	State/ University level	<input checked="" type="checkbox"/>	National level	<input checked="" type="checkbox"/>	International level	<input checked="" type="checkbox"/>

5.12 No. of social initiatives undertaken by the students

02

5.13 Major grievances of students (if any) redressed:

Physics Laboratory - Dark Room Introduced

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Motto

“विद्या ददाति विनयं”

The motto of our college, which means education gives humility. Humility is an asset for self improvement. By remaining humble, you are receptive to opportunities and to improve

Vision

The college has a commitment to provide the best possible educational facilities as well as physical, intellectual, cultural and overall development to make students succeed in realm of life which they will choose in future. The vision of the institution is to uplift the local citizens by fulfilling the students' educational needs, to unfold the creativity and latent aspects of their personality and to contribute in betterment of the society. This is not only a vision but also a



mission for every member of the college staff and everyone in the institution is working sincerely to fulfill the mission for a better outcome.

The mission with various objectives of the college stated in the citizen's charter of the institution is as follows:

To impart under graduate and post graduate level education in Arts, Commerce, Science and Physical Education to the local rural population.

To fulfill the need of higher education in the local villages in periphery which are economically, socially and educationally backward and scarcely have any access of higher education.

To provide physical education and sports facility to the students, and to make available opportunities to participate in inter college/ inter university/ state level and national level tournaments. Institute aims to soar high in matter of national and international sports and games with the limited available resources.

To create environmental awareness among the students and to inculcate them in the methods of ecological conservation.

To unfold the creative aspects of personality of students, the institution provides them opportunities at the college level to participate in social and cultural activities along with educational aptitude.

Keeping in view the above facts, the college has been working with the team spirit and the college has been trying hard to achieve goals and objectives.

6.2 Does the Institution has a management Information System

Pre planned Administrative feedback meetings

- Janbhagidari Committee meetings for decision making.
- Periodic Meetings of various committees.
- Departmental Meetings on syllabus completion.
- Monthly attendance record of students.
- Periodic meetings for examination conduction committee.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the University and the institute is implementing it. The Pt. Ravishankar Shukla University, Raipur is preparing the curriculum and syllabus of the different courses through their respective board of studies



6.3.2 Teaching and Learning

College is strictly adhered with the yearly calendar provided by the Pt. Ravishankar Shukla University, Raipur and Chhattisgarh Higher Education Department.

Every year College program wise prepare the timetable.

Institute ensures the regular classes as per the timetable.

There is paucity of regular teaching faculties; but, institute has no right to appoint the regular teacher. The Chhattisgarh Higher Education Department (CGHED) is sole responsible to appoint the Assistant Professors through Chhattisgarh Public Service Commission against the sanctioned post allotted to the college. The college appoints the Guest-Lecturers by the order of CGHED every year against the sanctioned post of Assistant Professors in various subjects.

After appointment of Guest Lecturers to permeate the teachers as per the ratio of students, College “*Jan Bhagidari Samiti*” appoints temporary teachers for various subjects to complete the stipulated lectures shown in time table as per the syllabus.

The Regular Faculty members are giving priority to deliver lectures to the post graduate classes and first year under graduate Students.

6.3.3 Examination and Evaluation

In Examination the paper setting and evaluating the papers are the solitary concern of the Pt. Ravishankar Shukla University (PRSU), Raipur. The college is the centre for the conduction of the examination. College receives the paper from PRSU; conducting the examination as per the examination timetable set by the PRSU and after completion of the examination answer sheets of the students were handed over to the PRSU for evaluation and result declaration.

As per the statutes and ordinances of PRSU for various programs the college is submitting internal marks to the PRSU as per the mechanism for continuous evaluation of the academic sessions running throughout the year. In this Internal marks the attendance, marks of unit tests and seminar/assignments were considered.

6.3.4 Research and Development

Nil

6.3.5 Library, ICT and physical infrastructure / instrumentation

The core funding agency for development of infrastructure and instrumentation in the college is Chhattisgarh Government through Chhattisgarh Higher Education Department and University Grants Commission.

College has a library with 21,876 titles managed by a competent and skilled librarian. Library has a separate building with basic amenities.

For minor repairing of infrastructure and equipments, to purchase minor equipments and to purchase furniture the college local committee “*Jan Bhagidari Samiti*” provides funds which was helpful to cater the increasing demand of this progressive college.

Information and Computer Technology is not much established in the college. But, College is



seeking help from the funding agencies to develop the ICT facilities.

6.3.6 Human Resource Management

There is paucity of regular teaching faculties and administrative staff; After appointment of Guest Lecturers to permeate the teachers as per the ratio of students, College “*Jan Bhagidari Samiti*” (JBS) appoints temporary teachers for various subjects to complete the stipulated lectures shown in time table as per the syllabus. Also JBS gives support to appoint the temporary appointment for Class III (Data Entry Operator, Clerk, Accountant, Laboratory Technician, Store Keeper, etc.) and Class IV (Peon, Booklifter, Laboratory Attendants, etc.) employees for very short periods (less than one year or for some months as per work load in a specific time).

The sanctioning of post, selection and appointment of the Class III (Data Entry Operator, Clerk, Accountant, Laboratory Technician, Store Keeper, etc.) and Class IV (Peon, Booklifter, Laboratory Attendants, etc.) employees are the exclusive right of Chhattisgarh Higher Education Department.

6.3.7 Faculty and Staff recruitment

The Chhattisgarh Higher Education Department (CGHED) is sole responsible to appoint the Assistant Professors through Chhattisgarh Public Service Commission against the sanctioned post (by CGHED) allotted to the college.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The college publicizes admission advertisement widely in the print media and in college notice board.

The prospectus provides detail accounts of the academic programs and specializations available in College.

The admission to PG programs are made on merit basis following the reservation policy of the State.

Admission of the students has been done as per the rules laid down by the Pt. Ravishankar Shukla University for the respective academic Program and as per the provisions of the admission in the college by the Chhattisgarh Higher Education Department. The Reservation policy of the government was strictly followed.

6.4 Welfare schemes for

	Welfare Schemes
Teaching	i. Housing loan facility ii. Duty leave for attending National/International conference. iii. Additional increments for getting M.Phil/doctor degree.



	iv. Free library consultancy facility v. Medical reimbursement facility.
Non teaching	i. Grain Advance facility. ii. Medical reimbursement facility. iii. Festival Advance facility. iv. Uniform & washing allowance to class IV employees.
Students	i. Language Lab ii. E-Class room iii. Reference section in Library

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	—	No	—
Administrative	No	—	No	—

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association



The formal/registered Parent-Teacher Association does not exist.

6.13 Development programmes for support staff

Nil, This kind of programs are developed and run by the Personnel Development Department of Chhattisgarh Government for the clerks appointed as Lower Division Clerk (LDC) and Upper Division Clerk (UDC)

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college observes International Environmental Day on 5th June every year.

The college has declared the university campus as “tobacco free zone.”

The college regularly carries out plantation drive in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Use of LCD Projectors in class room teachings.

Development of Computer Laboratory with 10 computers

Award for honest and sincere performance in the respective fields for students which have influenced others for improvement. The college students are performing well in the inter-college competition of different sporting activities such as football, volley ball and cricket. Beside these, students take part in discuss through, shot-put as well as speed competition.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
Implementation of semester in First year of Post Graduate Programs as per the guidelines of Pt.Ravishankar Shukla University Raipur	Implemented from this academic session 2011-12.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

Intercollegiate Event

Morning Prayer

7.4 Contribution to environmental awareness / protection

Celebration of “World Environmental Day”

Regular conduct of plantation drive



Declaration of campus as "tobacco free" zone

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

SWOC Analysis Outcome

Strengths

- One of the oldest and the largest Government college with low tuition fees that offers quality higher education that caters to under privileged population from rural back ground.
- Functional central library possessing 19,000+ books and journal.
- The college has introduced semester pattern in its post graduate academic programs.
- The college hardly encounter student and teacher unrest.

Weaknesses

- Limited linkages with the society, industry and international institutions.
- College does not have financial and administrative autonomy
- Old infrastructures and fixtures need to be modernized.

Opportunities

- The State has been endowed with rich biological and mineral resources.
- Research initiative for sustainable usage of herbal and medicinal plant resources of the State

Challenges

- Strengthening of Outreach activities.

8. Plans of institution for next year

To request for filling vacate posts of Principal, Professor, Assistant Professor, UDCs and LDCs to the Chhattisgarh Higher Education Department.

Name Dr. Omji Gupta

Signature of the Coordinator, IQAC

Name Dr. O.P. Chandrakar

Signature of the Chairperson, IQAC



Best Practice No. 1: Annexure 01

1. Title Inter-collegiate events
2. Goal

The objective of the said practice is to encourage the habit of ‘thinking out of the box’ and present opportunities for growth and development. The aim is to help:

 - a. Students have access to information outside their designed curriculum,
 - b. Making them ready for facing the world of competition.
 - c. Helps them in gaining confidence and personal development.
3. The Context

To provide students with opportunities to showcase their talent inter – collegiate events are organized by the students – for the students. These help the college to spread students in other colleges and also to invite participation from other institutes. It helps in overall personality development of students as they need to interact with the students and faculty members from various colleges for the activity. This practice encourages students to showcase their creative aptitude. This practice goes beyond the syllabus or books to develop inherent skills of the students. It enables students to learn about basic management skills like planning, execution, co-ordination and organizing etc.
4. The Practice

The practice provides an opportunity to explore various skills of the students. The students get an opportunity to experience the competitive world which in turn makes them more extroverts, resulting in better placement. Also it helps to develop the event management skill and team work spirit in the students.
5. Evidence of Success

The students from other institutes, schools, etc. come for the training. Also they are now willing to participate in such events in future and seeking information about the upcoming events
6. Problems Encountered and Resources Required

Fund for big events is a problem. Problem faced for short-listing the candidates. Due to excess crowd lack of space in auditorium is felt.
Fund for conducting the event Sufficient space required for the event.
Formation of event-management team.
7. Notes (Optional)

This activity is aimed to provide students with an opportunity to showcase their talent organized by the students – for the students. It helps in overall personality development of students through various inter collegiate events.
8. Contact Details

Name of the Principal	Mrs. S. Ghritalahare
Name of the Institution	Government Sant Guru Ghasidas P.G. College
City	Kurud
Pin Code	493663
Accredited Status	C++ (31 March 2007)
Work Phone	07705 223375
Fax	07705 223375
Website	http://www.govtcollegekurud.in
e-mail	pgcollegekurud@gmail.com principal-gckurud.cg@gov.in



Best Practice No. 2: Annexure 02

1. Title Organization of Morning Assembly
2. Goal Objectives:
 - To prepare the students for carrying out various morning assembly activities.
 - To remove a sense of casteism and regionalism.
 - To enhance unity among the students.
 - To inculcate a sense of national integrity in the students.
3. The Context The Morning assembly activities are organized to make the prospective teachers endowed with various talents so that they can further exhibit it in different schools.
4. The Practice Morning Assembly has been started by B.P.Ed. department. In the morning, it is started with a prayer followed by National Anthem. Daily is it done and conducted by the staff members and students.
5. Evidence of Success Now students are enjoying and not hesitating.
6. Problems Encountered and Resources Required Initial hesitation and stage fear of students to participate. Sound System. Assembly area
7. Notes (Optional)
8. Contact Details

Name of the Principal	Mrs. S. Ghritalahare
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